

Policies

Attendance and Behaviour: All students must maintain an exemplary standard of behaviour. Dance Dynamics reserves the right to suspend/expel any student for bullying, swearing or disrespectful behaviour.

Please keep in mind that students are in a learning environment and as such outside noise must be kept to a minimum. Excess noise can impede both the teacher and children's concentration.

Parents/minders must stay with children until the commencement of their class. Dropping children and leaving them to run around outside unsupervised is not acceptable. In the event of absence, it is greatly appreciated if parents could email, sms or phone us, so all students can be accounted for.

Newsletters: Parents are to ensure that they are up to date with all Dance Dynamics Newsletters and information. Newsletters are printed on the back of the term invoices and can also be accessed through our members' area on our website. Please ensure we have your current email and billing address as well as contact numbers for communications.

Access to Miss Kate and Teachers: Teachers are unable to answer parent questions in-between class times as this takes away from students' class time. **All queries must be directed to:**

Email: Preferably queries should be raised via email. info@byrondancedynamics.com.au Emails will be returned within 24 hours on week days only.

Phone: 66853514 – Please leave a clearly detailed message including the nature of your call. Calls will be returned either the same day or the following day during the hours of 9am-2pm Monday to Friday. Please ensure you leave a number you can be contacted by within those hours.

All communication will be returned by our administrative assistant, accounts manager, parent representative or Miss Kate as needed.

Complaints: Complaints and enquiries cannot be properly investigated or responded to unless they are made on an official basis. In such experiences an email expressing your concerns is the best approach.

Office Hours: Any queries are to be attended to in our office hours Mon-Thurs 9am-2pm. Dance Dynamics does not operate on weekends and all communications will be returned with these office hours. Obviously, urgent matters will be attended quickly.

Outside Performances: Students are highly encouraged to perform at school talent quests etc, however if your child wishes to perform a dance learnt at Dance Dynamics they must first receive permission from the Director due to copyright laws. All credit at any performance for choreography and student training MUST be given appropriately to Dance Dynamics. All dances remain the property of Dance Dynamics and by law are copyrighted to Dance Dynamics and its teachers.

Contact: I Understand and consent that dance is a physical form of exercise, therefore it may be necessary for a teacher to engage in contact to enable correct posture, correct body alignment or to administer first aid.

First Aid: I consent for staff to administer first aid which can include; bandages, band-aids, ice packs, soothing creams and antiseptic. In the case of an emergency and parents are not present, staff will contact either the numbers provided or other medical treatment as deemed appropriate.

Photography & Videoing: I give permission for staff or those authorized by director to take photos of and or videoing of students for promoting and internal purposes only.

Safety: I understand students are under the care of Dance Dynamics only during the individual student's timetabled class. Students are to arrive ten minutes early to their class time and warm up in the kitchen waiting area under parent supervision as soon as class is finished.

Disclaimer: I understand that dance classes can invoke risk of personal injury. While Dance Dynamics takes all reasonable care in the conduct of its classes, it accepts no responsibility for injury or loss during classes or whilst participants are at or near halls. I understand that I the parent am responsible for ensuring that my child is physically and medically fit for the class. While my child is enrolled in Dance Dynamics I agree to abide by Dance Dynamics policies, Terms and Conditions including the payment of all fees and late penalties.

Acceptance of Enrollment: Acceptance of enrollment is at the sole discretion of the Director.

Parent:

Signed:

date:.....

Name:.....

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